

FARNHAM TRIATHLON CLUB CONSTITUTION

1. Title

The name of the club is **FARNHAM TRIATHLON CLUB**, hereafter referred to as the club.

2. Objectives

The objectives of the club shall be to encourage and promote the sports of Triathlon, Duathlon and Modern Biathlon generally, including its sub-disciplines of Swimming, Cycling and Running.

3. Membership/Subscriptions

Membership shall be open to person(s) of any age whose interests and activities either as a participant or as an official/helper help to further to objectives of the club, and will be confined to those who will adhere to the rules of the British Triathlon Association and other bodies to which the club affiliates.

The club has two levels of membership "Full" being open to all, and a reduced "Country" rate being for those not normally resident locally who wish to train when they are and to maintain contact when they are not.

A candidate for membership must apply on the form provided for the purpose and be elected by ballot at the next ensuing committee meeting.

Membership and Subscriptions are annual and due on the 1st of January each year.

The rate of Subscription shall be determined by the Annual General Meeting of the club, based on the recommendation of the management committee.

4. Management

The management of the club is vested in a management committee comprising Chairperson, Secretary, Treasurer and seven other persons who will be responsible for such matters as Membership, Events, Press, Newsletter, Sports Centre Liaison etc. All shall be fully paid up members of the club and elected annually.

The committee is empowered to fill any vacancy that may arise and to co-opt if necessary. Any co-opted posts are non-voting positions.

A quorum shall be six voting members. This also being the number of votes required to carry on voted on motion.

5. Disciplinary Procedure

If it shall appear to the club management committee that there is evidence that any member is in breach of the constitution or if it appears to the management committee that the continued membership of the club by any member is detrimental to the club, the secretary shall write to the member concerned setting out the alleged breach and invite the member in question to comment in writing within 7 days of the letter being sent.

The management committee will then consider this response at its next regular meeting, and one of the following will occur:-

A] The member(s) comments will be accepted;

- B] Resolve to note the offence but take no further action;
- C] Warn the member(s) concerned as to his future conduct and thereafter take no action;
- D] Suspend or disqualify the member(s) for any period whether fixed or indefinite.

In all cases the secretary will write to the member(s) concerned, confirming the management committee's decision and its reasoning.

6. **Annual General Meeting**

A general meeting shall be held during the month of October in every year to receive the committee's report and financial statement, elect a new management committee (as at each AGM all the management will resign, but may stand for re-election if they so wish) and deal with any other matters as specified on the agenda.

The secretary will give every member 28 days notice of the meeting. Any business that is desired to be placed on the agenda or nominations for the management committee must be given to the secretary in writing at least 14 days prior to the meeting, any proposals must be nominated and seconded by fully paid up club members.

The secretary must send any proposed constitutional changes and an AGM agenda to all members at least 7 days prior to the meeting.

7. **Extraordinary General Meeting**

An Extraordinary General Meeting must be called by the secretary within 14 days of the receipt by him/her of a requisition in writing signed by no less than 40% of the club membership, stating the single item of business to be brought before such a meeting.